AGENDA ITEM I - Adoption of Agenda

(Resolution #103-04)
Saddington moved, Taylor supported approval of the agenda.
MOTION CARRIED

AGENDA ITEM II - Approval of Minutes
Resolution #101-04 will be corrected that Cole was a nay vote. Resolution #102-04 will be corrected that Lee was a nay vote
(Resolution #104-04)
Taylor moved, Saddington supported approval of the September 23, 2004 minutes as corrected.
MOTION CARRIED

AGENDA ITEM III – Public Participation
Years of Service awards were presented to Charles Bailey, Victor Giacalone and Otis Taylor for 15 years of service, Gloria Scruggs and Maryion Lee for 10 years of service, and Pete Saddington, Raynetta Speed and Barney Hennessy for 5 years of service.

AGENDA ITEM IV - Committee Reports

CORPORATE COMPLIANCE – R. Speed, Chair
The Committee reviewed concerns presented at a previous meeting regarding the Unscheduled Investigation policy with legal counsel. The Committee was advised that the language should stand as written.
Scruggs moved, Taylor supported approval of the Unscheduled Investigation policy.
MOTION CARRIED

HUMAN RESOURCE COMMITTEE – G. Scruggs, Chair

#1 - Quarterly Personnel Summary
(Resolution #106-04)
Scruggs moved, Keller supported acceptance of the 4th Quarter Personnel Summary.
MOTION CARRIED

#2 - Employment Negotiations
(Resolution #107-04)
Scruggs moved, Keller supported approval of the Employer’s Proposal #3 to Teamsters dated October 1, 2004.
MOTION CARRIED

FINANCE COMMITTEE – T. Hammon, Chair

#1 - Voucher #1189 were reviewed by the Committee. Mr. De Lay provided information on the payment to Luea Pharmacy. Management is reviewing the impact of the newest drug in the community and if there will be a future need to bid out a contract for procurement of the drug. It was noted that the drug is not a part of the capitation payment. This is directly billable to insurance companies (Medicaid, Medicare, etc.)
(Resolution #108-04)
Hammon moved, Keller supported approval of payments for Voucher #1189 in the amount of $5,036,056.40.
MOTION CARRIED

#2 - Contracts – Executive Summary of contracts on file with official minutes.
(Resolution #109-04)
Hammon moved, Keller supported approval of County of Financial Responsibility contracts with Northeast Michigan CMH, St.. Clair County Authority and Macomb CMH.
MOTION CARRIED

(Resolution #110-04)
Hammon moved, Scruggs supported approval of Contract Renewals with: Nemer Realty Co., Center for Gerontology; Freedom Work Opportunities; Freedom Work Opportunities of Genesee, Inc.; Genesee County Association for Retarded Citizens; Growth & Opportunity, Inc.; Lapeer Team Work, Inc.; Michigan Community Services, Inc.; Family Services Agency.
MOTION CARRIED

RECIPIENT RIGHTS ADVISORY COMMITTEE – W. Cole, Chair
#1 - Quarterly Report  
(Resolution #111-04)  
Cole moved, Keller supported acceptance of the 4th Quarter Recipient Rights Quarterly Data report.  
MOTION CARRIED

#2 - Presentation by Hurley Hospital’s RRO – Information only

PROGRAM & EVALUATION COMMITTEE – L. Keller, Chair

#1 - Presentation by MTA Representatives – information only

#2 - Access Report  
(Resolution #112-04)  
Keller moved, Taylor supported acceptance of the Access Report.  
MOTION CARRIED

AGENDA ITEM V – Chair Report

At the recent Board Association Conference Mr. Allen stated that the report from the Mental Health Commission is in and it is hoped that the Governor will adopt all the recommendations.

A revised November meeting calendar was distributed.

AGENDA ITEMS VI – Executive Director Report

Several items were distributed for information only.

Mr. Russell responded to a question on how many staff is in each of the bargaining units as well as the number of non-union staff: non-union approximately (not counting associated support staff) 65; Teamsters 86 and AFSCME 182. There are 3 attorneys and approximately another 30 contractual staff, and 2-3 temporary staff. Mr. Russell clarified the elimination of the Medical Director position. The position of the 100% administrative Medical Director was eliminated when there was a possibility that Dr. Cuthbertson would retire. When this did not occur, Dr. Cuthbertson was moved to Hurley as a clinical psychiatrist. He performs medical director duties as needed. Dr. Cuthbertson has been a full time employee of the Agency for the last 16.5 years.

(Resolution #113-04)  
A. Bailey moved, Scruggs supported adding IBM equipment purchase to the agenda as item VII. A.  
MOTION CARRIED

Mr. Russell requested support of a buy out lease of an IBM AS400 Server at a monthly cost of $3,645.00 for 3 years.
(Resolution #114-04)
Keller moved, Saddlington supported Board approval of the buy out lease for the IBM equipment.
MOTION CARRIED

(Resolution #115-04)
Hennessy moved, Saddlington supported adding parking lot repairs to the agenda as item VII B.
MOTION CARRIED

An RFP was let for parking lot work for 420 W. Fifth Avenue and 725 Mason Street. There was 1 respondent to the RFP. Following discussion;

(Resolution #116-04)
Keller moved, Hennessy supported Board approval to award a contract to Curb-Co in the amount of $78,000.00 for parking lot repairs.
MOTION CARRIED

Mr. Russell provided information on a letter read at the October Program & Evaluation Committee. Reviewed was CMH’s obligations related to distributing notice of rights to individuals, which includes appeals/grievance process, Recipient Rights information. A packet of the information sent to individuals will be forwarded to the Board.

AGENDA ITEM VII –Other Business

A. Bailey asked if there were any pending lawsuits. Mr. Russell stated there were none.

A. Bailey thanked management for their work on settling the Teamsters contract.

The meeting was adjourned at 5:16 p.m.