BOARD OF DIRECTORS MEETING

FOR APPROVAL

DATE:        April 17, 2003

BOARD MEMBERS PRESENT:  C. Bailey, B. Hennessy, M. Lee, R. Speed, G. Scruggs,
                        L. Keller, G. Ganakas, W. Cole, V. Giacalone, T. Hammon,
                        O. Taylor

BOARD MEMBERS ABSENT:  P. Saddington

MANAGEMENT STAFF:  D. Russell, G. Foote, T. Deeghan, N. Rodda, L. Tompkins,
                   J. Nigrine, K. Gallagher, S. Coleman, J. De Lay, S. Mason

The meeting was called to order at 4:01 p.m.

AGENDA ITEM I - Adoption of Agenda
                           (Resolution #035-03)
         Lee moved, Taylor supported approval of the agenda.
   MOTION CARRIED

AGENDA ITEM II - Approval of Minutes
                            (Resolution #036-03)
     Bailey moved, Taylor supported approval of the March 20, 2003 minutes.
   MOTION CARRIED

AGENDA ITEM III – Public Participation

Lola DuBois – Inquired as to whether action was taken on her letter to the Board. She also had
questions related to receiving documents for meetings and that the content of her comments at the
March 20th meeting were not represented well and also Mr. Russell’s comments were not noted. Mr.
Russell will address issues raised in the letter during his report to the Board. Mr. Russell clarified the
legal requirement for meeting notifications (required to post notice of a meeting not agendas) as well
as the time frame requirements (no requirement to send “advance” copies). Mr. Russell requested
that comments made in Board or Committee meetings be repeated accurately.
AGENDA ITEM IV - Committee Reports

FINANCE COMMITTEE – T. Hammon, Chair

Meeting of April 2, 2003 – T. Hammon reporting

#1- Voucher #1159, SF/SC #1159 were reviewed by the Committee.
(Resolution #037-03)
Hammon moved, Bailey supported approval of the payments for voucher 
#1159 for $3,989,253.56 and SF/SC #1159 for $16,387.22 for the period 
MOTION CARRIED

#2- Contracts - Detail on file with official minutes
(Resolution #038-03)
Hammon moved, Lee supported approval of the contract to purchase 
services from Genesee CMH by Allegan CMH for $120.00; contract to 
purchase services from Allegan County CMH for authorized services at 
the current rate per unit; renewal of existing contract with Mott 
Community College for direct care staff training totaling $384,540.00, 
Teachout Security Services totaling $247,312.00; and contract 
amendment with Raymond Knott extending the current contract until 
05-31-03 for a contract adjustment of $3,250.00
MOTION CARRIED

Meeting of April 16, 2003 – O. Taylor reporting

#1- Voucher #1160, SF/SC #1160 were reviewed by the Committee.
(Resolution #039-03)
Taylor moved, Lee supported approval of the payments for voucher 
#1160 for $1,874,071.53 and SF/SC #1160 for $4,909.20 for the period 
ending April 11, 2003.
MOTION CARRIED

#2- Contracts - Detail on file with official minutes
(Resolution #040-03)
Taylor moved, Scruggs supported approval of the contract with 
Continuing Care and Advancement, Inc.
MOTION CARRIED

(Resolution #041-03)
Taylor moved, Lee supported approval of the contracts with Lawrence 
Reynolds.
MOTION CARRIED

(Resolution #042-03)
Taylor moved, Giacalone supported approval of the contract with Dr. Albert Bayer. 
MOTION CARRIED

(Resolution #043-03)
Taylor moved, Lee supported approval of the contract with Daniel Bracy. 
MOTION CARRIED

(Resolution #044-03)
Taylor moved, Scruggs supported approval of the contract with Amanda Buchholz. 
MOTION CARRIED

(Resolution #045-03)
Taylor moved, Giacalone supported approval of the contract with Community Mental Health for Central Michigan. 
MOTION CARRIED

(Resolution #046-03)
Taylor moved, Lee supported approval of the contract with Kingswood Hospital. 
MOTION CARRIED

(Resolution #047-03)
Taylor moved, Lee supported approval of the agreement with the State of Michigan for the Federal Surplus Property Program and designates Jeff De Lay as the authorized coordinator for accepting Federal Surplus Property and with the power and full authority to sign for such surplus property. 
MOTION CARRIED

HUMAN RESOURCE COMMITTEE – G. Scruggs, Chair

Meeting of April 3, 2003

#1- New Hire Report – information only

(Resolution #048-03)
Scruggs moved, Bailey supported acceptance of the Human Resource Committee report
MOTION CARRIED

#2- Contract Personnel – report and action through Finance Committee report

PROGRAM & EVALUATION COMMITTEE – L. Keller, Chair
Meeting of April 10, 2003

#1 - **Access Report**

(Resolution #049-03)
Keller moved, Bailey supported acceptance of the Access report.
MOTION CARRIED

#2 - **School-Based Program Recommendation** – Members were concerned about programs being cut and wanted a listing of all programs being considered for closure/reduction. Mr. Russell indicated that the School-Based program is good but the recommendation has to do with how funds are being spent according to OIG and CFR. Recommendations for this fiscal year were distributed in the strategic initiative. Members requested a breakdown of programs based on funding source. Following discussion;

(Resolution #050-03)
Keller moved, Bailey supported approval of management’s recommendation to close the Child and Family Services School-Based Services effective June, 2003
MOTION CARRIED

#3 - **Billing Audit** – recommendations from the law firm of Cook, Goetz, Rogers & Lukey, P.C.

(Resolution #051-03)
Keller moved, Giacalone supported the motion that CMH will voluntarily report and repay overpayments determined under the current compliance review to be owing to Medicare, and to any other third party payer if any is determined. These reporting and repayments will be made when the CEO determines it is appropriate, and using the reporting methods determined by the CEO as advised by the CCO with the advise of legal counsel. The CEO is authorized and directed to report and repay, on behalf of CMH, all overpayments determined in accordance with the preceding resolution. The CEO will keep the Board apprised of the status of the continuing compliance review and of the voluntary reporting and repayment.
MOTION CARRIED

RECIPIENT RIGHTS COMMITTEE – V. Giacalone, Chair
Meeting of March 6, 2003

#1 - **Monthly Incident Log** – for February was reviewed by the Committee.

#2 - **Communications Report** provided by Customer Service

(Resolution #052-03)
Giacalone moved, Keller supported acceptance of the report.
MOTION CARRIED

AGENDA ITEM V – Chair Report
Ms. Speed noted that the May meeting calendar had several other activities in May. If interested in attending the Board Association Spring conference contact Mr. Russell’s office.

AGENDA ITEM VI – Director’s Report
Mr. Russell reviewed the items send for information.

#1 – **OIB letter** - Members were asked to carefully review this information.

#2 – Facility Recommendation for Home Avenue including an inspection certification for asbestos-containing building materials. Information only.

#3 – **April, 2003 Quality Matters newsletter** - Information only.

#4 – Board Association Friday Fax 04-11-03 – Information only.

#5 - Revised Corporate Compliance Policies – Members requested that a committee of the board along with management staff meet to review the recommended revisions.

#6 - Letter to Community Partners outlining changes at CMH was sent on 04-15-03 Information only.

Adjournment 4:52 p.m.