Board of Directors Meeting
Program & Evaluation Committee Meeting (combined)
December 20, 2018

Board Members Present:
K. McCree, chair; T. Bankert, B. Clack, W. Cole, L. Keller, J. Shultz

Board Members Absent:
P. Adams, J. Bernard, W. Coffell, M. Cousineau, E. Ellenburg, A. Reeves

The meeting was called to order at 4:02 p.m.

I. Adoption of Agenda
(Resolution 12-106-18)
Shultz moved, Cole supported the motion to approve the agenda as presented.
Motion carried

II. Approval of Minutes
(Resolution 12-107-18)
Shultz moved, Keller supported the motion to approve the minutes of the November 15, 2018 Board of Directors meeting.
Motion carried

III. Public Participation
None

IV. Consent Agenda
(Resolution 12-108-18)
Shultz moved, Cole supported the motion to approve the Program & Evaluation committee minutes on the consent agenda.
Motion carried

VI. Finance Committee Report, Linda Keller, Chair
(Resolution 12-109-18)
Keller moved, Shultz supported the motion to approve the November 2018 vouchers as presented.
Motion carried
Keller moved, Shultz supported the motion to approve Contracts Items 1-4 as presented.  
*Motion carried*  

VII. **Chair Report**  
K. McCree presented the January 2019 meeting calendar and noted the dates the agency will be closed in January.  

K. McCree presented the minutes of the Recipient Rights Committee meeting and reviewed the 2018 Annual Report.  

(Resolution 12-111-18)  
Shultz moved, Keller supported the motion to approve the 2018 Recipient Rights Annual Report as presented.  
*Motion carried*  

McCree gave a brief overview of the R10 Board of Directors minutes. There was no report for the GHS SUD Advisory Council as there was not a quorum present for the meeting. R10 SUD Advisory Council did not meet in December.  

VIII. **Executive Director’s Report**  
D. Russell briefly discussed some of the printed materials included in the board packets under his report, and then gave a Power Point presentation of FY 2018 highlights, including the budget, number of staff, and individuals served. Also presented were areas of focus for 2019 including 298 and long-range succession planning.  

IX. **Other Business**  
None  

X. **Public Participation**  
Raymond Kelley, 718 Somerset Rd., Saginaw, MI 48738, is the director of a residential therapeutic treatment home for children, and wanted to introduce himself to the board and possibly participate in the RFP process in the future.  

With nothing further to come before the Board, the meeting was adjourned at 4:42 p.m.  
Submitted by Lisa H. Polmanteer, Executive Assistant